

How to set up Workplace Giving

Thank you for choosing to support life-changing MS research. Workplace Giving is one of the most practical ways to accelerate research into the cause, treatments, prevention and ultimately a cure for MS.

Setting up Workplace Giving for your organisation:

1

Complete the MS Australia registration form and send to:



workplacegiving@msaustralia.org.au
or
PO Box 625, North Sydney, NSW 2059, Australia

2

Set up MS Australia in your payroll system



Your payroll system should have a Workplace Giving option. To complete this step, you will need MS Australia's banking details which you will receive once we have processed your registration form.

3

Now it's time to engage your colleagues



Promote that your organisation is supporting MS Australia through Workplace Giving by emailing your colleagues, sharing the news on your socials, organising a meeting/event to spread the news etc.

What makes a successful Workplace Giving Program?



An easy sign-up process
The easier it is to sign up, the more people will be willing to join!



Highlight the benefits
Employees receive a tax benefit every time they donate through their pay. Let them know!



Leadership from the top
Senior support, recognition and cooperation is key to boosting participation numbers.



Matched Giving
To highlight your commitment as an organisation, match your employees' donations!



Appoint a Workplace Giving Champion
Having a representative that manages and drives the program internally is crucial to the success of the program.



Celebrate the wins
Internal communication about the impacts that your employees are creating by donating through their pay will highlight their efforts and help to put their contributions into focus.



Useful online resources

1 Million Donors

Australian Taxation Office

Workplace Giving Australia

Questions?

@ workplacegiving@msaustralia.org.au

1300 010 158

www.msaustralia.org.au

Thank you for helping to find a cure

